



Promoting the highest standards of feng shui practice

The Feng Shui Society
11 March 2026

FSS APPROVED FOUNDATION COURSE APPLICATION & GUIDANCE DOCUMENT



THE APPROVED FOUNDATION COURSE

The Approved Foundation Course applies to courses approved by the Society as offering the minimum requirements for students who wish to learn the core foundation principles of Feng Shui.

It is suitable both for members of the public seeking a structured introduction and for those who may later wish to continue their studies through an Accredited Practitioner Training Course.

Satisfactory attendance at a Feng Shui Society Approved Foundation Course will enable students to apply to the Society's accredited schools to continue their education and training and it demonstrates to those schools that a student has been taught basic knowledge of the key principles of Feng Shui.

An approved course must be a **minimum of 12 hours of teaching in relation to Core Mandatory Foundation Topics. The Optional Complementary Topics are in addition to the Core Mandatory Foundation Topics** not to be included in the minimum 12 hours. Upon successful completion of the approved foundation course teachers, trainers, mentors or accredited schools will be entitled to issue their own certificate of attendance at a Foundation Course to students who have attended all sessions. **The proposed wording of all certificates of attendance issued by the training provider is expected to include reference to the Society and should be submitted in advance to the Society for approval.**

YOUR APPLICATION

The following information is required to be included with your application:

Course Curriculum:

Include the aims and objectives of your course,
i.e. what the course will provide for the students.

Core Foundation Content

The key foundation subjects required within the course for which approval is sought must include an introduction to the following:

Core Foundation Topics (Mandatory)

- History and Evolution of Feng Shui
- Chi (Qi)
- Yin and Yang
- Five Phase (Wu Xing) cycles
- Bagua and Luo Shu overview
- Form School (Xing Shi Pai) and Celestial Animals
- Basic compass use and identifying directions on a floor plan
- Eight Mansions (Bazhai)
- Symbolic remedies (general principles)
- Ethics and Scope of Practice

Optional Complementary Topics

- Related personal systems (9 Star Ki, Four Pillars)
- Environmental influences (e.g., geopathic stress, EMFs)
- Space clearing
- Three Gates of Chi (conceptual explanation)



Lesson Plans

Typically, lesson plans also indicate the aims and objectives of each session and the expected outcomes for students. They are useful to the teachers, trainers and mentors in ensuring that all relevant aspects of the subject are covered fully and efficiently. They also demonstrate to the Society's assessment panel how well the required minimum core content is covered in your course. A lesson plan outline is required for every session/day taught.

Below is a simple example of a lesson plan, however, feel free to submit your own format for your course:

Title: Feng Shui Society Approved Foundation Course Day One – using the compass

Teachers, trainers and mentors: A N Other

Aims:

1. To teach a number of methods for finding the centre of a floorplan.
2. To teach how to lay out the 8 sectors of the compass bagua.
3. To provide information as to the nature of chi in each sector.

Objectives:

When writing objectives, a useful sentence to bear in mind is "By the end of the session, students will be able to.....".

1. Use at least two methods to find the centre of a floor plan.
2. Place the compass bagua accurately over the floor plan by locating the centre point.
3. Describe the nature of chi in each of the 8 sectors.

Lesson Plan:

State time of day and duration for each item

Session 1:

Introduction to the compass bagua

Placing the compass bagua

Student exercise applying different methods to find the centre of floor plans - 1hr 15mins

Break 15mins

Session 2:

Placing the compass bagua

Student Exercise laying out 8 sectors on floor plans and front door orientation -1hr 15mins

Further study options -1hr 15mins

Assessment:

Informal:

Student in-class exercises.

Student observation during consultation.

Formal:

Assessment paper to be completed at the end of the session.

Student Assessment and Record of Attendance

Applicants should be able to show that they have kept a record of student achievement.

Well written objectives make this process simple. For example, the objective, *"By the end of the session students will be able to name three types of chi"* can be assessed formally by written test, or informally by group brainstorming and feedback, question and answer round the group and observation of responses.

Successful courses evolve and improve. Evidence of self-evaluation by students is essential. Evaluation sheets would be useful.

Teachers, trainers and mentors and education providers must be able to provide proof that a student has participated in and completed the course and to make records of students' attendance and progress available to the Society for inspection on request. It is, however, unlikely that the



Society will require such records to be kept for longer than five years. Electronic storage of all records is acceptable.

Teaching Details

Include details of your training, expertise, publication record, details of other institutions taught at and any other relevant educational information, including details of teaching qualifications. The principal teachers, trainers and mentors is expected to be an accredited consultant of the Society, entitled to use the designatory letters FSSA. Specialist teachers, trainers and mentors of individual topics may be brought in as well and their details need to be provided too. Detailed CVs are not required for visiting teachers, trainers and mentors.

Whilst not mandatory to this application, the Society strongly recommends that the principle and any other staff teachers, trainers and mentors obtain mainstream teaching qualification to a standard equivalent to the current City & Guilds Certificate in Adult Education.

Code of Conduct and Practice (available here)

Schools and Teachers, trainers and mentors are required to abide by the Society's Consultants Code in so far as the spirit of that code applies to educational practice and to make their students aware of the Code during the Ethics and Standards section of the course.

An undertaking to this effect should accompany each application.

Addendum code of Conduct Consultants (attached)

Please acknowledge that you have read, understood and agree to abide by the Feng Shui Society's Addendum Code of Conduct.

Please notify the accreditation if you are not in possession of the two above codes of conduct and they will be sent to you straight away.

Attendance Award

The Attendance Award or Certificate that you give students who complete your Feng Shui Society Approved Foundation Course should clearly state that the course is not a professional qualification, or words to that effect. Please submit a sample of your proposed award.

Promotional Literature

Claims made in promotional literature or electronically must be realistic and match the aims and objectives of the course. If you have literature available, please include it with your application.

Insurance Details

Having Personal Indemnity and Professional Liability insurance cover in place is a requirement for all FSSA consultants. Those who are also teachers, trainers and mentors should additionally have their policies endorsed specifically to cover teaching. Teachers, trainers and mentors and schools are expected to make reasonable efforts to ensure that the building they teach in satisfy existing health and safety regulations.

Please enclose a copy of your current insurance certificate endorsed for teaching.

References

Please provide the names and contact details of two referees who are aware of your ability to teach. The Committee reserves the right to contact any of those you submit as referees.

Course Change

Any changes to the original course curriculum, content or principal teaching staff must be submitted to and approved by the Society within two months of introducing the change.



Who will see my application

The Society has delegated powers of assessment to its Standards and Accreditation Panel.

Up to three members of the Panel and its Chairman may see your application and submitted material. Panel members respect your application as they would their own, No discussion is held outside the panel, and your application is treated confidentially.

Application Fee

- **Approval will be granted at a fee of £100, payable in advance** to the following bank account:

Name: Feng Shui Society
Sort Code: 60 11 15
Account Number: 19591330

From abroad

BIC: NWBKGB2L

IBAN: GB12NWBK60111519591330

Thereafter this is annually renewable at £25 each year, which will be calculated pro rata from 1st September. An invoice will be received from the membership department.

- All Foundation courses are required to be resubmitted to the Society for review every three years to be eligible for continuing renewal.

The renewal fee and the form of renewal will be determined at that time, if subject is to change.

- For any re-appraisal of the course by the Society necessitated by the school or teachers, trainers and mentors changing the curriculum or method of delivery during any annual period, a further fee related to the extent of the change will be payable to the Society.
- **The Society retains the right to change the basis or the form of the course and its curriculum during any annual period, and a three-month period will be permitted for compliance with the new requirements. There will be no further charge to teachers, trainers and mentors or school.**

What do I do now?

Submit your application for approval to the Feng Shui Society by email (Microsoft Word and/or PDF format, zipped or compressed) to: accreditation@fengshuisociety.org.uk

Applicants are asked to complete this application form and provide the required supporting documentation. Supporting course materials (e.g., syllabus, lesson plans and teaching resources) may be presented in the format that best reflects the provider's teaching approach, provided that the minimum requirements are clearly evidenced

The Society recognises the diversity of Feng Shui traditions and teaching approaches and remains inclusive in its acceptance of different styles and methodologies.

Once approval of your Foundation Course application is confirmed, you will be provided with password access to the relevant page on the Society's website to upload and manage your course listing information.

Please note that the course listing will be reviewed by the Accreditation Department prior to publication to ensure that the required criteria are met. The course will be published on the Society's website once the listing content has been approved.



Checklist of items to include with your application:

- **Course curriculum**
- **Lesson plan covering the required course content**
- **Teaching details**
- **Agreement to abide by the Teachers, trainers and mentors' Code of Conduct**
- **Agreement to abide by, and make students aware of, the Consultants' Code of Conduct**
- **Sample of the attendance certificate/award**
- **Any available promotional literature**
- **Current insurance certificate covering teaching activities**
- **Two referees**
- **Proof of payment of the application fee**